

Coastal Community Church's Music & Arts Ministry :: Media Team Guidelines ::

First of all, thanks for taking an interest in serving Christ and His Body, the Church, through this ministry. Only by people like you "stepping up," does our team become a ministry of the church body rather than a ministry for the church body.

Before you read any further, it's important that you understand that serving in this ministry, although not as visible as some other ministries at Coastal, deeply involves the condition of your heart, spirit, and your walk with Christ.

Media Team Mission

The Media Team is responsible for various technical aspects of the service, including the video elements, recordings and projection. The great challenge is to become invisible! It's the perfect place for selfless, secure servants.

Coastal Community Church's Media Ministry bases worship environments on these four values:

1. The glory of God, and the focus that He is the only object of our worship.
2. To help display and spread the Gospel to every tribe, tongue and nation.
3. Creativity and excellence.
4. To use audio/visual technology to supplement the preached Word and singing praises to God in each of Coastal's worship services.

We are committed to teaching people truth about God through worship and the arts and to provide them the opportunity to praise to God.

*Therefore, since we are receiving a kingdom that cannot be shaken, let us offer up to God acceptable worship with reverence and awe, for our God is a Consuming Fire.
Hebrews 12:28-29*

Participating in the Media Team is more than just using a camera or a computer. Throughout Scripture, God places a high value on those who lead His church in worship. As those serving on the Media Team, it is important that we place the same value on our own individual participation. We come alongside those on stage to create an atmosphere of worship and to turn focus and attention to God instead of ourselves. God desires that our lives reflect the attitude of praise and worship that we profess on Sunday mornings. Worship should be a vital part of our everyday lives as believers. Jesus is Lord! We desire to esteem His Lordship in every area of our lives.

*Therefore, I urge you, brothers, in view of God's mercy to offer your bodies as living sacrifices, holy and pleasing to God – this is your spiritual act of worship."
Romans 12:1*

Basic Participation Guidelines

This Media Team packet has been developed with guidelines so that God would be honored and that you would reach the full potential of your calling as a Media Team member.

We view the Media Team as a ministry and service, and require that those involved make the necessary time commitment and possess the necessary artistic and technical skill associated

with this ministry. These guidelines are not meant to be legalistic, but rather to clearly communicate what Coastal's leadership views as the minimum requirements to minister on the Media Team.

We, being human, understand your humanity; we do not require perfection! We desire that all involved in this ministry continually allow the Holy Spirit to further sanctify their lives. If any of the following areas are a problem, we are committed to help you overcome them.

1. Media Team members must be committed disciples of Jesus Christ, live a lifestyle of worship, and display an ongoing, growing relationship with Him.
2. Media Team members must be committed to Coastal Community Church and should display it by regularly participating in Sunday morning services. Members of the team should also be members of the church and involved in a small group; we believe this is biblical and a crucial component of spiritual growth as we engage with a community of other believers.
3. Media Team members must interview and go through a training process. Depending on the area you serve in, you'll be using audio equipment, video equipment or a computer running presentation software, so a basic knowledge in those areas is helpful.

Season of Apprenticeship and Follow-Up

After you've joined the Media Team, you'll enter into a season of apprenticeship. It's during this time that you'll receive the most training and feedback. You'll also have the opportunity to participate in a worship service as part of your training. Our team is committed to encourage and equip you, both technically and spiritually, to become a servant with the right heart and right skill-set.

Your Season of Apprenticeship concludes with a benchmark meeting with the leadership to evaluate three areas: your Character & Commitment, your Competence, and your Chemistry with the Media and Worship Team. You will also have the opportunity to evaluate our leadership. During this meeting, you may be invited to join the Media Team and serve on a regular rotation.

Areas of Service

There are three main ways you can get involved in the media team:

Sound Team: Running sound for the band's rehearsal on Tuesday evenings and for the following Sunday morning. This team makes sure vocals and instruments are mixed properly for a good sound in the auditorium, recording the audio of the service to put on CD and online, and controlling volume levels for preaching, announcements, etc. No experience is necessary and training will be provided, but some musical background or at least an ear for sound is preferred.

Video Team: Recording Sunday morning services and/or editing video. We have two cameras connected to a video switcher, and this team records the sermon to be posted online, as well as any songs not previously recorded to build an online library. They also do a little post production, adding sermon notes on the screen, etc. Then the video gets posted online, usually Sunday evening or Monday morning.

Computer or Projection Team: Running the computer that projects announcement slides, song lyrics, sermon notes, etc. We use a program called ProPresenter specifically designed for churches to use for their services. Everything shown on the screen in the auditorium is built into the program, including any video that may be shown during the service. We also use the computer to play music before the service starts.

Each area right now involves about a once a month commitment, and that would be for all three services that Sunday. Occasionally, special events come up that need someone to run sound, etc. and someone on the team will jump in and serve.

Planning Center

The Music and Media Teams use an online resource called Planning Center for scheduling, communication, and laying out the order of service each week. Once you set up your account, you'll be able to log in and check to see when you're scheduled, and block out dates you're unavailable. It's important you check the schedule frequently as it is subject to change. If you are unable to serve on a week you're scheduled, it's your responsibility to find a replacement.

Weekend Worship Services

Participating in the Media Team means that you arrive earlier and leave later than the congregation. Our expectation is that you will arrive **on time** each week that you are scheduled, and with an attitude ready to worship. Consistent lateness cannot be tolerated.

Tuesday Rehearsal Schedule (For those running sound)

5:45-6:00 pm- Arrive and start getting equipment ready for rehearsal

6:15-8:00 pm- Band rehearsal/sound check

Sunday Schedule

7:00 am- Arrive to get equipment ready and prepare for morning services.

8:00 am- Prayer and final run-through of order of service

8:15 am- 1st service starts

9:45 am- 2nd service starts

11:15 am- 3rd service starts

Worship Team Support

A good relationship with Worship Team members is very important, and equally important is to work skillfully alongside them to make our worship services look and sound as great as possible. Hard work takes place throughout the week as they prepare themselves for the weekend, and they rely on us to support them and enhance their portions of the service. As they serve you and Coastal's congregation each week, please remember to treat them with respect.

Media Team Commitment Letter

As I consider participating in Coastal Community Church's Media Team, I commit to the following personal and spiritual standards:

- I acknowledge the Lordship of Jesus Christ in my life and have a personal relationship with Him.
- I am committed to growing and maturing in my relationship with God through consistent quiet times, accountability, and faithfulness to the local church.
- I am committed to choices and a lifestyle that are both Godly and "above reproach," knowing that my lifestyle in itself is an act of worship.
- I commit to having a servant's heart, a desire for excellence, and a passion for seeing people connect to God in worship. I will treat other members of the team with respect while holding them accountable as servants.
- I commit to making services, meetings, and any team training a priority and I will be prompt in my commitment.

Name _____

Date _____